



中國香港體適能總會有限公司
Physical Fitness Association of Hong Kong, China Ltd.
香港九龍尖沙咀山林道 9-11 號卓能中心 17 樓
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此表格只適用於報讀急救課程

成人心肺復甦法及自動體外心臟去纖維性顫動法證書課程申請表格

課程編號			
總費用	港幣\$		
付款方式：	☐ 現金 ☐ EPS ☐ 劃線支票 號碼：_____		
	*劃線支票抬頭為「中國香港體適能總會有限公司」 背面寫上申請人姓名、聯絡電話、身份證號碼及所報讀之課程/考試編號。		
個人資料	* 下列每項均必須填寫 *		
會員資格	☐ 會員 (☐ 個人/ ☐ 學生/ ☐ 團體) 會員號碼：_____ ☐ 非會員 ☐ 會員申請中	報名須知 - 於課程截止報名日期或之前，可親臨或郵寄到本會（地址：九龍尖沙咀山林道 9-11 號卓能中心 17 樓，信封面須註明：中國香港體適能總會 課程/考試申請）報名申請。 - 如選擇以郵寄形式遞交表格連同劃線支票，可於寄出後約 3 個工作天請自行致電本會查詢是否接納有關申請。 - 如以支票形式親臨本會遞交申請，恕未會即時提供收據，請確保有關的付款支票沒有廢止。如需任何證明，請在遞交申請向職員提出。及後提出者請以書面形式說明所需原因。 - 除特別註明外，合符資格之申請以先到先得形式處理，額滿即止。 - 如日後因個人資料書寫錯誤而需重印證書，必須繳付行政費港幣\$200。而有關行政費會分項計算。 - 此課程是因聖約翰救護機構主辦，學員必須有 100%出席率 ， 不能遲到或早退 ，否則會喪失上課及應考資格。 不能出席上課和考試也不獲退款 ，敬請留意。 - 如於課程或考試截止日期後報讀，以遞交至本會當日為準，必須繳付港幣\$50 行政費。而有關行政費會分項計算。 - 報名一經接納或取錄，不得轉讓名額，已繳納之費用概不發還(不被取錄或該課程/考試取消除外)。 - 所有「成人心肺復甦法及自動體外心臟去纖維性顫動法證書課程」均 恕不辦理任何改期申請 。 - 如因閣下所提供的聯絡方式或資料不全或錯誤而導致郵誤，本會恕不負責及不受理。 - 所有有關課程/考試消息將以 電郵方式 通知學員，如申請人有任何查詢，請致電與本會課程部同事聯絡。	
姓名 (必須與身份證相同)	中文 英文		
身份證號碼	() (按照聖約翰救護機構指引，必須提供完整身份證號碼)		
出生日期	年 月 日		
性別	☐ 男 ☐ 女		
學歷	☐ 中五 ☐ 大專或以上 ☐ 其他(請註明)：		
職業			
聯絡方式	住宅電話： 手提電話： 通訊地址： 請用英文/中文正楷清楚填寫電郵及通訊地址	電郵地址：	
遞交此申請表即表示同意右方之聲明：	* 本人同意上述申報之個人資料及原因均為屬實，亦已詳細閱讀及明白報名須知內容並同意遵守。 * 本人已知悉並同意中國香港體適能總會收集並持有以上所填寫的資料作日常運作之用。 * 本人同意參加上述工作坊，並明白若在工作坊中發生任何意外或財物損失，一概與本會及主辦機構無關。		
填寫日期：	申請人簽署：		

報名及入學程序 Application and enrolment procedures

2. 於本會網站下載(<http://www.hkpf.org.hk>) Download from PFA website (<http://www.hkpf.org.hk>)

報名表格分為兩類：課程考試申請表格及工作坊申請表格。Two types of application forms: Course & Exam Application form and Workshop

and other relevant documents (if certificate is issued by PHA, copy is not required).

EPS if applicants visit PFA or paid by cheque via postages; workshop fee can be paid by cash or EPS if applicants visit PFA or paid by cheque

draft should be made payable to 'Physical Fitness Association of Hong Kong, China Ltd.'. Please write the applicant's name, contact no.

5. 於課程考試工作坊截止報名日期或之前，親臨或郵寄到 PFA 辦事處（九龍尖沙咀山林道 9-11 號康怡中心 17 樓），封面註明中

01773, Cheuk Nang Centre, 9-11, Hillwood Road, Tsim Sha Tsui, Kowloon). If postage cannot be made due to missing address, PFA has no responsibilities.

6. 除特別註明外，合符資格之申請人先到先得形式處理，額滿即止。 Unless specified, application is on first-come first-served basis.

workshop/exam \$50) after course / exam / workshop deadlines.

1. 於課程考試工作坊截止報名日期後，本會會於開館前一星期前以郵寄及電郵發出上誤通知書。After course/ exam/ workshop deadlines, PFA issues

before course/exam date, please call PFA (Tel: 2838-9594) for inquiry.

1. 除特別通知外，申請已獲接納者必須依照上列通知書上之

2. 如有任何疑問，請致電 PFA 查詢(電話：2838-9594) • Please call PFA (Tel: 2838-9594) for any inquiry.

4. 如以現金/EPS 付款，學員於繳款同時獲發收據。 If payment is made by cash/EPS, receipt will be issued immediately.

課程：考試及工作坊繳費辦法 Course, exam and workshop payment methods

postage. Workshop fee can be paid by cash.

be made payable to "Physical Fitness Association of Hong Kong, China Ltd.". Please write the applicant's name, contact no, course/workshop/exam code

3. 如報讀多個課程，請分別填寫申請表格及開列文憑成果，以便本館評核。 If more than one course/exam are applied, please

4. 支票本票如有遺漏或不能兌現，申請者須於收到 PFA 帳單通知日起三個工作天內報監 PFA 辦事處更新繳父更新支票本票。逾期不理者作廢。

PrA staff informed Oscar will not be recruited. Otherwise course/ exam qualification will be cancelled.

For course exam requires screening test, the screening test and course must be paid by cheque, please use a separate cheque for paying the screening test and course.

學費/考試工作/玩貨退還安排 Refund procedures for course/exam/workshop fees

2. 除不設取銷或課程考試工作坊取消外，已繳納之學費或考試費用概不退還。Only if the enrolled course/

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更改已獲接納的課程或考試申請 Application of change of course or exam being accepted

counsel/ exam/ workshop cannot be cancelled, the paid fee is not refundable.

程為港幣\$50-\$200)・任何上述之申請，請於原定上訴或考試日期七個工作天前提出申請，以郵遞為準，逾期者恕不辦理・If applicant really need

for course). Application should be made 7 days before the course/ exam date. Late application will not be accepted

Warning signals	Arrangement of class and exam
1. The first warning signal is the fact that the number of students who have failed the exam is increasing. This is a clear indication that the current teaching method is not effective. 2. The second warning signal is the fact that the number of students who are dropping out of the course is increasing. This is a clear indication that the current teaching method is not engaging or motivating. 3. The third warning signal is the fact that the number of students who are complaining about the course is increasing. This is a clear indication that the current teaching method is not meeting the needs of the students. 4. The fourth warning signal is the fact that the number of students who are asking for help is increasing. This is a clear indication that the current teaching method is not providing enough support. 5. The fifth warning signal is the fact that the number of students who are not attending class is increasing. This is a clear indication that the current teaching method is not interesting or relevant. 6. The sixth warning signal is the fact that the number of students who are not doing their homework is increasing. This is a clear indication that the current teaching method is not providing enough practice. 7. The seventh warning signal is the fact that the number of students who are not participating in class is increasing. This is a clear indication that the current teaching method is not encouraging participation. 8. The eighth warning signal is the fact that the number of students who are not understanding the material is increasing. This is a clear indication that the current teaching method is not clear or easy to understand. 9. The ninth warning signal is the fact that the number of students who are not completing the course is increasing. This is a clear indication that the current teaching method is not providing enough challenge. 10. The tenth warning signal is the fact that the number of students who are not passing the exam is increasing. This is a clear indication that the current teaching method is not preparing students for the exam.	1. The first arrangement of class and exam is to have the class meet once a week for 12 weeks. This allows students to have time to study and complete their homework. 2. The second arrangement of class and exam is to have the class meet twice a week for 6 weeks. This allows students to have more frequent contact with the instructor and their peers. 3. The third arrangement of class and exam is to have the class meet once a week for 6 weeks, followed by a 2-week break, and then a final exam. This allows students to have time to study and complete their homework. 4. The fourth arrangement of class and exam is to have the class meet twice a week for 6 weeks, followed by a 2-week break, and then a final exam. This allows students to have more frequent contact with the instructor and their peers. 5. The fifth arrangement of class and exam is to have the class meet once a week for 12 weeks, with a final exam at the end of the 12th week. This allows students to have time to study and complete their homework. 6. The sixth arrangement of class and exam is to have the class meet twice a week for 6 weeks, with a final exam at the end of the 6th week. This allows students to have more frequent contact with the instructor and their peers. 7. The seventh arrangement of class and exam is to have the class meet once a week for 6 weeks, followed by a 2-week break, and then a final exam. This allows students to have time to study and complete their homework. 8. The eighth arrangement of class and exam is to have the class meet twice a week for 6 weeks, followed by a 2-week break, and then a final exam. This allows students to have more frequent contact with the instructor and their peers. 9. The ninth arrangement of class and exam is to have the class meet once a week for 12 weeks, with a final exam at the end of the 12th week. This allows students to have time to study and complete their homework. 10. The tenth arrangement of class and exam is to have the class meet twice a week for 6 weeks, with a final exam at the end of the 6th week. This allows students to have more frequent contact with the instructor and their peers.

警告訊號 Warning signals	上課及考試安排 Arrangement of class and exam
上午七時以後天文台正熱帶氣旋或以上風球或黑色暴雨警告 When Observatory issuing Typhoon signal no. 8 or above	上午的日間課程及考試取消 Morning class and exam will be cancelled
上午七時正或之前改掛至三號或以上風球或除下黑色暴雨警告 When Observatory issuing Typhoon signal no.3 or below	上午的日間課程及考試照常舉行 Morning class and exam will be held as usual
或 black rainstorm warning after 7am	
上午十一時以後天文台正熱帶氣旋或以上風球或黑色暴雨警告 When Observatory issuing Typhoon signal no. 8 or above	下午的日間課程及考試取消 Afternoon class and exam will be cancelled
或 black rainstorm warning after 11am	
上午十一時正或之前改掛至三號或以上風球或除下黑色暴雨警告 When Observatory issuing Typhoon signal no.3 or below	下午的日間課程及考試照常舉行 Afternoon class and exam will be held as usual
或 black rainstorm warning is cancelled before 11am	
下午四時以後天文台正熱帶氣旋或以上風球或黑色暴雨警告 When Observatory issuing Typhoon signal no. 8 or above	晚上的夜間課程及考試取消 Evening class and exam will be cancelled
或 black rainstorm warning after 4pm	
下午四時正或之前改掛至三號或以上風球或除下黑色暴雨警告 When Observatory issuing Typhoon signal no.3 or below	晚上的夜間課程及考試照常舉行 Evening class and exam will be held as usual
或 black rainstorm warning is cancelled before 4pm	

Usual variety and pre-warming signals, class and exam will be held as usual. For any inquiry, please call 2838-9594

個人資料收集聲明 Personal data collection statement

on enrolment forms are used by PFA only for purpose relating to enrolment process of PFA course or exam. All information is kept confidentially.

其他職員 Others

cancel the class/exam/workshop.

Identity card for verification when it is necessary.